



## **ADVERTISEMENT FOR AUDIT AND PERFORMANCE COMMITTEE CHAIRPERSON AND MEMBER FOR MOHOKARE LOCAL MUNICIPALITY**

Applications are hereby invited from suitably qualified candidates to be appointed as members of the Mohokare Local Municipality Audit and Performance Committee.

In accordance with the provisions of Section 166 of the Municipal Finance Management Act (No 56 of 2003), each Municipality is required to constitute an Audit Committee that will serve as an independent advisory body which must advise the Municipal Council, the Accounting Officer and the Management of the Municipality.

### **COMPETENCY REQUIREMENTS**

- Relevant experience in corporate governance and financial management.
- Exposure to the Local Government sector and familiarity with risk management practices.
- Knowledge and understanding of internal controls, major accounting and public sector reporting issues.
- Knowledge and understanding of and exposure to legislation/policies (MFMA/GRAP/GAAP/National Treasury Regulations and relevant practices notes).
- Knowledge and understanding of the roles of internal and external audit.
- Knowledge and experience in IT will be added advantage.
- Excellent communication skills (verbal and written).
- Preference will be given to applicants who have experience in serving on Audit Committees of Local Government.

### **OTHER REQUIREMENTS**

- Chairperson must preferably have Performance and Risk Management experience.
- Interest in local community affairs and the ability to contribute to transparent administration and good governance.
- Possess the following qualities: Independence, Integrity and Objectivity.
- Willingness to dedicate time and vigour to Council responsibilities.

### **DUTIES AND RESPONSIBILITIES**

- As far as the external audit is concerned, the duties of the Audit Committee will be to consider the following:
- The annual financial statements prior to submission to Council and to the Auditor – General for the annual audit
- The scope of the external audit engagement
- The Auditor-General's report on financial statements and management responses thereto with a review to ensuring satisfactory responses and corrective action, where necessary.
- To bring salient features of the Auditor-general's report to the attention of the council.
- The timing of engagement.

**The internal audit function falls under the supervision of the audit committee. In this regard the committee's responsibilities are to:**

- Consider, review and approve the audit plans of the internal auditor to ensure that it addresses the critical risk areas of the business of Council and to formulate instruction to the internal auditor.
- Receive relevant reports from internal audit.
- Review the performance of internal audit
- Determine the internal audit functions' mandate.
- Follow up on significant Internal Audit findings and highlighting the same to Council.
- Monitor the co-ordination of activities between internal audit and external audit.
- Satisfy itself that there are adequate controls in place to mitigate the risk of fraud and errors.
- Issue the audit committees' report in the annual report of the Municipality.

### **REMUNERATION AND DURATION OF APPOINTMENT**

Members shall be remunerated according to the tariffs approved by National Treasury. The term of office of the committee shall be for a period of three (3) years, which is renewable on a yearly basis.

**Please note that NO applications by E-mail or Fax will be accepted.**

Applicants should note that if they are not notified of the outcome of their applications within 30 days of the closing date for submission of applications/nominations, they may conclude that their applications/nominations were not successful.

The municipality reserves the right not to make any appointment following the placement of this advertisement. Applications and/or nominations containing a letter of application/nomination, curriculum vitae and certified copies of all qualifications as well as identification document marked "AUDIT COMMITTEE MEMBER" shall be sent to:

**Please forward your application to:**

**The Acting Municipal Manager  
Mohokare Local Municipality  
PO BOX 20  
Zastron  
9950**

**Any enquiries relating to this advertisement may be directed to the Internal Auditor at (051 673 9600)**

**CLOSING DATE: 14 FEBRUARY 2018**

**Mr. S. MOOROSI  
ACTING MUNICIPAL MANAGER**