

SPLUMA CHECKLIST FOR COMPLETE APPLICATION

LOCAL MUNICIPALITY:					
TOWN:					
PROPERTY DESCRIPTION:					
TYPE OF APPLICATION Correct / Incorrect	Received as:	Category 1		Category 2	
	Recommends:	Category 1		Category 2	
1. Application Form					
2. Power of Attorney / Proof of Authorisation (Company, Trust, Body Corp.)					
3. Complete Motivation (Section 40 and 71 of By-Law):					
<ul style="list-style-type: none"> • Background Information: <ul style="list-style-type: none"> – Application and category of SPLUMA application (Section 16 of By-Law) – Purpose of application – Local Municipality, Property Description and Size – Locality and surrounding Land Uses – Existing and/or proposed Land Use and/or Zoning • Need and Desirability • Public Interest • Orderly Planning • Incorporation and reference to specialised reports, maps and site development plan, zoning and development requirements according to LUS or TPS • Extract of SDF • SPLUMA Principles • Conclusion • Signature of Applicant 					
4. Bondholder's Consent					
5. Proof of Application Fees					
6. Title Deed (Conditions that should be removed)					
7. Minutes of Pre-application Consultation (if applicable)					
8. Plans and Maps (By-Law: Sections 6, 39 and 40)					
Comprehensive if applicable			Abridged if applicable		
Orientating Locality Map Detailed Layout Plan with contours, flood line and signed by Specialist) Extract of SDF (if not in motivation) Land Use Scheme Zoning Map Land Use Map Site Development Plan Orto-rectified imagery (Aerial Photo)			Orientating Locality Map Site Development Plan Extract of SDF (if not in Motivation) Land Use Scheme Zoning Map Extract Orto-rectified imagery (Aerial Photo) Lease area diagram		
9. Other Reports if applicable (signed and dated):					
Environmental Authorisation			Detail Engineering Services Report		
Archaeological Impact Assessment			Flood Line Certification		
Heritage Impact Assessment			SA Civil Aviation Authorisation (Telecommunication Mast)		
Traffic Impact Assessment/Study			Geotechnical Report		
Radiation Frequency Report by a qualified person (To be approved by the Independent Communications Authority of South Africa (ICASA))					

Advertisement only after confirmation that application is complete and proof of payment is submitted

Referral to Sector Department for comments after confirmation of completeness, unless their comments are required for the layout plan