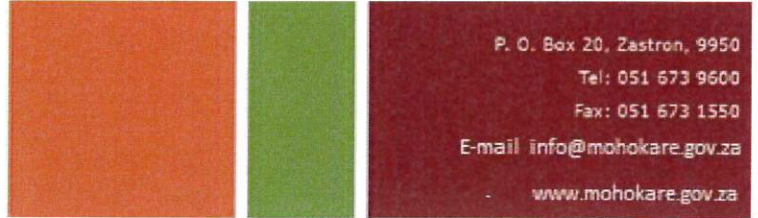




MOHOKARE
LOCAL MUNICIPALITY



P. O. Box 20, Zastron, 9950

Tel: 051 673 9600

Fax: 051 673 1550

E-mail info@mohokare.gov.za

www.mohokare.gov.za

Mohokare Local Municipality subscribes to the principles of the employment equity act. It is the Municipality's intention to promote equity (race, gender and disability) through the filling of this position.

Applications are invited from suitably qualified persons to fill the following position.

INTERNAL/EXTERNAL ADVERT

ASSET ACCOUNTANT- ZASTRON

REMUNERATION: R341 592.00 Plus Benefits Per Annum

QUALIFICATIONS AND REQUIREMENTS:

A Recognized Bcomm degree with Accounting as a major subject or Equivalent Finance qualification with Accounting III at NQF level 7. Must have 4 years working experience with minimum 2 years in Municipal Environment (Asset Management) Applicants must have In depth Knowledge of Management and supervisory concepts and high degree of vehicles warranty programs, budgeting and legislation regarding vehicles/fines/registrations. A Municipal finance management programme (MFMP) Certificate will be an added advantage .Strong negotiation ,planning and organizing skills, Attention to details .Performance monitoring, Good communication skills and a Valid Driver's license.

ROLES AND RESPONSIBILITIES:

The Candidate will report directly to the Senior Finance Manager within the respective unit. The incumbent responsibilities will entail amongst others:

- Fleet policies and procedures, Establish minimum policies and procedures that should address Driver eligibility
- Liaise with the internal and external parties to advice, assist, convey information regarding information and communications technology
- Responsible to manage, maintain and coordinate assets to ensure that the municipality; assets are kept safely
- Administer fleet management to provide proper control measures of the municipality's fleet
- Develop, coordinate and supervise personnel to promote productivity



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CLOSING DATE: 25th November 2022 @ 16H30

For enquiries contact the Human Resources division on 051- 6739600. ONLY MUNICIPAL APPLICATION FORMS (www.mohokare.gov.za) fully completed and CV as well as certified copies (not older than 3 months) of qualifications and identity document must be submitted for the attention of:

Human Resource Manager

DC Matsoso

Mohokare Local Municipality


P.O. Box 20

Zastron

9950

Or Hand deliver application in the nearest Mohokare Municipal Offices. Faxed, Emailed and late applications will not be accepted. The successful candidate will be subjected to the verification of qualifications and any relevant checks and competency assessments.

Applicants are respectfully informed that if no notification of appointment is received within 30 days of the closing date, they must accept that their application was unsuccessful. Correspondence will be limited to shortlisted candidates' only. Mohokare Local Municipality reserves the right to/not to make an appointment to the above advertised position.


Mr. M.J Kanwendo
Municipal Manager

14/11/2022

