



REQUEST FOR QUOTATIONS

SUPPLY AND DELIVERY OF CLEANING MATERIAL

SCM CONTACT PERSON:	Mr. P Dyonase
TELEPHONE NUMBER:	(051) 673-9600
E-MAIL ADDRESS:	phakamisa@mohokare.gov.za
TECHNICAL ENQUIRIES/ADDITIONAL INFORMATION:	Mrs. Ria van Pletzen Senior Manager: Administration
TELEPHONE NUMBER:	(051) 673-9600
E-MAIL ADDRESS:	ria@mohokare.gov.za
REFERENCE NUMBER:	SCM/MOH/41/2017
DESCRIPTION:	Supply and Delivery of Cleaning Material
ADVERTISEMENT DATE:	19/09/2017
CLOSING DATE:	26/09/2017
CLOSING TIME:	14:00
COMPULSORY SITE MEETING :	No
SITE MEETING VENUE:	N/A
SITE MEETING DATE:	N/A
SITE MEETING TIME:	N/A
PUBLIC OPENING:	No

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT,2000

This request for quotation is subject to the terms of the Preferential Procurement Policy Framework Act,2000:Preferential Procurement Regulations,2011 It is solely the responsibility of aspirant vendors who desire to avail themselves of the preferences available under this policy to familiarise themselves of its contents and to make such claims for preference. (Copies of the Policy may be obtained from the Supply Chain Management Unit or downloaded from National Treasury website: www.treasury.gov).

NB!! BBBEE CERTIFICATES FROM ACCREDITED RATING AGENCY TO BE ATTACHED TO QUOTATION IF YOU WISH TO CLAIM PREFERENCES IN TERMS OF THE ABOVEMENTIONED REGULATION.

ITEM	DESCRIPTION	QUANTITY
01	Handy Andy	20 Litre X 12
02	Bleach	25 Litre X 16
03	Pine Gel	5 Litre X 40
04	Sunlight Liquid	25 Litre X 8
05	Toilet Roll	600 X 10 in Pac ket
06	Sunlight Washing Powder	2kg X 12
07	750ml Mr.Min	750ml X 192
08	Vanish for Carpets	2 Litre X 8
09	Air Freshner	180glade X 192

10	Oil Varnish Furniture	250ml X 8 Bottle
11	Refuse Bags	80 Packets
12	Liquid Hand Soap	5 Litre X 16
13	Tile Cleaner	20 Litre X 12
14	Urinary Pellets	5 Litre X 40
15	Floor Polish	20 Litre X 16
16	Doom Odorless	16 Packets
17	Windolene	30
18	Toilet Rim Block	16 Packets
19	Dustpan	6
20	Brooms	12
21	Jeyes Fluid	5 Litre X 100
22	Mutton Clothes Roll	16 Packets
23	Plastic Gloves	160 Pairs
24	Mop	36 Household
25	Industrial Mops	4 Industrial
26	Feather Duster	4
27	Protective Mask	18 White Mask
28	Towels for Toilet	3
29	20 Litre Buckets	6

NB:

Compulsory Documentation to be attached to Quotation, failure to submit valid documents as specified below will invalidate the offer.

Please deposit Quotation in the Quotation box situated at the Municipal Offices.

All Quotations **must be** submitted on your Companies official documentation **with letterhead** alternatively the Quotation must be stamped with your Companies official stamp.

Failure to comply with the above **will invalidate** the Quotation.

Attach all required documentation, tax clearance, declaration of interest (obtainable from the Municipality's website) and BBBEE certificate

NB: The following shall not be considered:-

- (a) Quotations received after the closing date and time determined here-in.
- (b) Quotations of which the envelopes have not been duly marked for identification.
- (c) Telegraphic, faxed and telephonic tenders or those completed in pencil.

Vendors Registration:

Prospective vendors, who are not yet registered on Municipal Supplier Database, must submit a completed application form to Municipal Supply Chain Unit on, or before the quotation closing date.

Moreover, suppliers must also be registered on the Centralised Suppliers Database.

No Orders may be issued if a Supplier is not registered on Municipal Supplier Database.

NOTE: "The Municipality may not necessarily accept the lowest or any other offer, and reserves the right to select in its favour any, all, or no portion of any offer made."

NB: No quotations will be considered from persons in the service of the state

**MSCM Regulations: "in the service of the state" means to be –*

(a) a member of –

(i) any municipal council

(ii) any provincial legislature; or

(iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the PFMA, 1999

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature

Yours Faithfully

Mrs L Rametse-Nqoko
Acting-Municipal Manager