



**MOHOKARE**  
LOCAL MUNICIPALITY



P. O. Box 20, Zastron, 9950  
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E-mail [info@mohokare.gov.za](mailto:info@mohokare.gov.za)  
[www.mohokare.gov.za](http://www.mohokare.gov.za)

Mohokare Local Municipality subscribes to the principles of employment equity act. It is the municipality's intention to promote equity (race, gender and disability) through the filling of this position.

Applications are invited from suitably qualified persons with necessary experience to fill the following position:

## MUNICIPAL MANAGER

(5 year fixed term performance based contract, subject to signing of an employment contract on or before commencement of duty, a performance agreement and a disclosure of financial interest)

**PLACE TO BE STATIONED:** HEAD OFFICE - ZASTRON

**REMUNERATION PACKAGE:** Min – R885 394; Mid – R994 824; Max – R1 104 255 (to be determined by experience and competence)

The all-inclusive remuneration package is non-negotiable and will be in accordance with the Government Gazette No 40118 of 04<sup>th</sup> July 2016 on the determination of upper limits of total remuneration package payable to municipal managers and managers directly accountable to municipal managers with effect from 1<sup>st</sup> July 2016.

### **REQUIREMENTS:**



A recognized B-degree in Public Management/Political Science/Social Science/Law or equivalent, such a qualification having been obtained from a recognized tertiary institution. A post graduate qualification will serve as an added advantage. A valid driver's license. Must have completed competency levels for Senior Managers as described in Government Gazette No. 29967. Minimum of five years' experience in a Senior Management Level preferably in a local government environment. Extensive experience in financial management, policy development and management, strategic planning and implementation, programmes management, monitoring, evaluation and reporting on service delivery. Ability to communicate with all stakeholders at all levels. Demonstrate visionary, analytic, problem solving ability, strategic and innovative leadership and skills.

### **KNOWLEDGE:**

Extensive knowledge of local government legislations, policies and procedures. Knowledge and application of performance management systems and its regulations. Advanced understanding of Council operations and delegations of powers. Audit and risk management establishment and functionality and, Budget and finance management.

### **KEY RESPONSIBILITIES:**

Carry out the duties of the Municipal Manager as contained in the Municipal Systems Act 32 of 2000. Implement the municipality's Integrated Development Plan and monitor its progress in terms of the implementation of the Service Delivery and Budget Implementation Plan; Responsible for the formation of an economical, effective, efficient, and accountable administration; Manage administration in accordance with Municipal Systems Act and other applicable legislations; Manage provision of services to the local community in a sustainable and equitable manner; Provide sound and strategic advice to political structures and political office-bearers of the municipality; Manage communication between the municipality's administration and its political structures. Appoint staff other than those referred to in section 54(a) of the Municipal Systems Act 32 of 2000, subject to the Employment Equity Act, (Act no. 55 of 1998); Promotion of sound labour relations and compliance with applicable labour legislation; Manage effective utilization and training of staff in terms of the relevant policies including the skills development policy. Exercise any

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powers and duties delegated by the municipal council, or sub-delegated by other delegating authorities of the municipality, to the Municipal Manager

**CLOSING DATE:** 06 February 2017

For enquiries contact the Human Resource Manager: Me. Victoria Ramotsabi on 051 673 9600.



**NB:** ONLY MUNICIPAL APPLICATION FORMS ([www.mohokare.gov.za](http://www.mohokare.gov.za)) fully completed and CV as well as certified copies (not older than 3 months) of qualifications and identity document must be submitted for the attention of:

**Hon. Me. I. Mehlomakulu**  
**Office of the Mayor**  
Mohokare Local Municipality  
P.O. Box 20  
Zastron  
9950

Faxed, emailed and late applications will not be accepted. Applications must be posted or hand delivered to the Office of the Mayor. The successful candidate will be subjected to the verification of qualifications, security vetting and competency assessments.

**Applicants are respectfully informed that if no notification of appointment is received within 30 days of the closing date, they must accept that their application was unsuccessful. Correspondence will be limited to shortlisted candidates' only. Mohokare Local Municipality reserves the right to/not to make an appointment to the above advertised position.**

**HON. Me. I. MEHLOMAKULU - MAYOR**

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