



**MOHOKARE**  
LOCAL MUNICIPALITY



P. O. Box 20, Zastron, 9950  
Tel: 051 673 9600  
Fax: 051 673 1550  
E-mail: [info@mohokare.co.za](mailto:info@mohokare.co.za)  
[www.mohokare.co.za](http://www.mohokare.co.za)

# **Mohokare Local Municipality**

## **Final Budget 2022/23 to 2024/25**

### **Medium Term Revenue and Expenditure Framework**

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## Glossary

**Adjustment Budget** – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**AFS** – Annual Financial Statements

**Budget** – The financial plan of the Municipality

**Budget related Policy** – Policy of a municipality affecting or affected by the budget, examples include the tariff policy, rates policy and credit control and debt collection policy.

**Capital Expenditure** – Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's Statement of Financial Performance.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**CFO** – Chief Financial Officer

**DoRA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting and the basis on which the AFS are prepared.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**KPI's** – Key Performance Indicators. Measures of service output and/or outcome.

**MFMA** – The Municipal Finance Management Act – No. 53 of 2003. The principle piece of legislation relating to municipal finance management.

**MFREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous three years and current years' financial position.

**NT** – National Treasury

**Net assets** – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the “net wealth” of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of revenue or expenses, such as an increase in the values of Property, Plant and Equipment where there is no inflow or outflow of resources, are accounted for in net assets.

**Operating expenditure** – Spending on the day to day expense of the municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed ratable value of the property is multiplied by the predetermined rate.

**R&M** – Repairs and maintenance on property, plant and equipment.

**SCM** – Supply Chain Management

**SDBIP** – Service Deliver and Budget Implementation Plan. A detailed plan comprising of quarterly performance targets and monthly budget estimates.

**Strategic objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised expenditure** – Generally, spending without, or in excess of, an approved budget.

**Virement** – A transfer of budget.

**Virement Policy** – The policy that sets out the rules of budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an adjustment budget.

**mSCOA** – Municipal Standard Chart of Accounts.

## **PART 1 – ANNUAL BUDGET**

### **1.1 Mayor's report**

See report attached

### **1.2 Resolutions**

See council resolution attached

### **1.3 Executive Summary**

#### **Introduction**

In assisting in the compilation of this MTREF, National Treasury MFMA Circulars No. 112, 115 and 116 were used where necessary.

#### **Background**

The world economy is expected to grow by 4.4 per cent this year. This is lower than the 4.9 per cent that was anticipated when tabling the medium-term budget policy statement (MTBPS). The Omicron variant of the coronavirus caused many countries to impose restrictions to manage its spread. In addition, continued imbalances in global value chains have limited the pace of the world's economic recovery.

The South African economy has not been shielded from these global developments. National Treasury has revised South Africa's economic growth estimate for 2021 to 4.8 per cent, from 5.1 per cent at the time of the MTBPS.

This revision reflects a combination of the impact of changes in the global environment, along with South Africa's own unique challenges. Commodity prices, which have supported South Africa's economic recovery, slowed in the second half of 2021.

Also, violent unrest in July, and restrictions imposed to manage the third wave of COVID-19 further eroded the gains South Africa made in the first half of the year. Industrial action in the manufacturing sector, and the re-emergence of loadshedding, also slowed the pace of the recovery.

Real Gross Domestic Product (GDP) growth of 2.1 per cent is projected for 2022. Over the next three years, GDP growth is expected to average 1.8 per cent.

Headline inflation is expected to remain between 3 to 6 per cent target range over the 2022/23 MTEF.

In summary, the tax revenue in 2021/22 was higher than projections and this was mainly due to commodity price rally. However, these are projected to be short term, and as such long-term spending commitments should not be made based on short term

revenue benefits. There are measures in place to reduce expenditure to narrow the budget deficit.

Over the 2022 MTEF period, direct transfers to municipalities will grow above inflation, at an annual average rate of 7.9 per cent. Direct conditional grants grow at an annual average rate of 5.3 per cent over the MTEF, while the Local Government Equitable Share (LGES) grows faster, at an annual average rate of 10.3 per cent over the same period.

The higher than inflation growth of allocations to local government is due to additional allocations over the medium term as follows:

- The local government equitable share formula has been updated to account for projected household growth, inflation and estimated increases in bulk water and electricity costs over the 2022 MTEF period. R28.9 billion is added to the LGES over the MTEF to increase coverage of the provision of free basic services; and
- An amount of R1.7 billion over the MTEF is added to the Neighbourhood Development Partnership Grant to fund the continuation of the upscaling of city-led public employment programmes, as part of the Presidential Youth Employment Intervention; and an amount of R347 million over the first two years of the MTEF period is allocated to fund the introduction of the Municipal Disaster Recovery Grant. More detail is provided below.

The Division of Revenue Bill was published on 23 February 2022, following the tabling of the Budget in Parliament. The Bill specifies all local government transfers and municipalities must reconcile their budgets to the numbers published herein.

Municipalities are advised to refer to the guidance (refer to the email sent by the Department of Cooperative Governance and Traditional Affairs (CoGTA) to all municipalities on 20 October 2021) provided through the joint South African Local Government Association (SALGA)/ Department of Cooperative Governance (DCoG) and National Treasury (NT) Joint Circular No.1 on the transitional measures in relation to the integrated development plan (IDP) consultation process. This circular indicates that the previous municipal councils had an obligation to ensure that the legislative stipulations were complied with. Therefore, they were expected to continue the process of the development of the IDP starting with the development and adoption of the process plans as provided for in section 28 of the Municipal Systems Act, 2000. Municipalities should then implement the adopted budget process plan and conduct the public engagements as per dates they have indicated in the process plan.

### **Budget Summary**

The budget for the 2022/23 financial year is at a surplus of R51,6 million. A provision of R9,38 million was provided for the rendering of free basic services. Details on the calculation of this amount are available in the detailed discussion of the budget further on in this document.

**Financial position and MTREF strategy**

The financial position of Mohokare Local Municipality is such that the funding of the service delivery program depends on a steady flow of cash. The salary component should be curtailed and steps to be taken to ensure that there is not a waste of man-power anywhere.

The budget is based on an average payment level of 50%. This is based on the premise of an improvement in the management of debt. We are confident that we can reach this level as several debt management strategies (i.e. appointment of a debt collector during the current financial year, installing of pre-paid water meters which is still on-going, etc.). We believe that our credit control measures are not harsh, but measured, targeted and backed up by good data management.

## Capital Budget

The capital budget for the 2022/23 financial year totals to R46,5 million of which R45.5 million is funded from National and Provincial grants and R990 thousand from internally generated funds (replacing and improving of movable assets e.g. machinery and equipment, laptops etc.). Find below an extract of the projects to be funded from the 2022/23 capital budget:

<b>Description of project</b>	<b>Funding</b>	<b>Capital budget</b>
Roleleathunya: Construction of the sports ground (MIS:234965)	<i>MIG</i>	919,406.97
Rouxville/Roleteathunya: Upgrading of the Waste Water Sewerage Treatment works (MIS:253354)	<i>MIG</i>	2,290,174.21
Smithfield/ Mofulatshepe: Phase 1_ Construction of 1km access road with related storm water in Green fields	<i>MIG</i>	889,115.30
Zastron/Matlakeng: The construction of a sewer network in Refengkhotsa	<i>MIG</i>	11,194,354.68
Zastron/Matlakeng: Specialized vehicle for waste management	<i>MIG</i>	3,698,398.85
Upgrading of the Rouxville/Roleleathunya water treatment works (WTW) (civil works) to a capacity of 3.2ml/day, construction of new 4..8 km long main rise from the WTW to the 3 existing reservoirs and upgrading o infrastructure for 5 existing boreholes.	<i>RBIG</i>	4,407,000.00
The Construction of an abstraction works on the Orange River and equipping of x2 raw water pump stations in Rouxville	<i>WSIG</i>	3,423,452.00
Installation of pre-paid water meters in Zastron	<i>WSIG</i>	9,423,234.00
Smithfield/Mofulatshepe: The upgrading of the outfall sewer	<i>WSIG</i>	9,241,314.00



## Operating Expenditure

Building on cost containment guidelines as set out in MFMA Circular 97 (31 July 2019) which are effective from 1 July 2019, government at all levels will need to identify opportunities to increase efficiency and reduce waste. At a national level, the budget will pay particular attention to reducing line items that are not critical to service delivery to reinforce cost containment. Municipalities are urged to implement the cost containment measures on the focus areas namely:

- use of consultants;
- vehicles used for political office bearers;
- no credit cards;
- travel and subsistence;
- domestic accommodation;
- advertising;
- conferences, meeting and study tours;
- excessive spending on furniture and equipment;
- limitation of amounts spent on tools of trade (not to exceed what is allowed by the Public Office Bearers Act);
- All unplanned overtime to be approved beforehand;
- communication;
- sponsorships;
- catering; and
- events costs

Enforcement of above cost containment measures:

The non-adherence to the provisions of the MCCR will be an act of financial misconduct as defined in section 171 and 172 of the MFMA and municipalities and municipal entities will have to implement the provisions of the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings.

Municipalities must prioritise the provision of basic services such as electricity, water, sanitation and refuse removal in their MTREF budgets. Municipality may only budget for non-core functions if:

- The function is listed in Schedule 4B and 5B of the Constitution;
- The function is assigned to municipality in terms of national and provincial legislation;
- The municipality has prioritised the provision of basic services; and
- It does not jeopardise the financial viability of the municipality.

The budget for the 2022/23 financial year eliminates all non-priority spending and will be monitored closely to ensure that overspending is limited to the minimum.

Table 1.1 below, is an extract from Table A4 of the budget. The schedule indicates the relation between the various expenditure items as budgeted for.

### Extract from Table A4 Budgeted Financial Performance (revenue and expenditure)

Table 1.1

Description	Current Year 2021/22		2022/23 Medium Term Revenue & Expenditure Framework		
	Original Budget	Adjusted Budget	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
<b>R thousand</b>					
<b>Expenditure By Type</b>					
Employee related costs	87 729	85 369	87 809	91 669	95 789
Remuneration of councillors	4 893	5 470	5 676	5 925	6 192
Debt impairment	35 016	35 016	36 767	38 605	40 536
Depreciation & asset impairment	24 888	24 888	21 899	23 069	24 297
Finance charges	9 123	9 123	7 056	7 409	7 779
Bulk purchases	28 522	32 022	27 619	29 000	30 449
Other materials	7 932	11 699	1 658	1 740	1 828
Contracted services	9 608	8 109	15 671	16 305	16 970
Other expenditure	22 881	21 251	19 816	21 296	22 348
<b>Total Expenditure</b>	<b>230 593</b>	<b>232 948</b>	<b>223 971</b>	<b>235 019</b>	<b>246 190</b>

The expenditure on salaries is set at 39% of the operating expenditure.

In relation to budgeted operating income from own generated funds (refer to table 1.2) which amounts to R105,408 million (excluding electricity), the relation of salary expense to operating income amounts to 83,3%. This indicates that income from own generated funds should be monitored closely to ensure that Mohokare Local Municipality is not reliant on equitable share to fund the salary bill.

### Operating Revenue

Local government is in essence funded from three sources. Assessment rates, revenues from trading services and transfers from national government.

The following schedule sets out the various revenue components of Mohokare Local Municipality's operating budget.

**Extract from Table A4 Budgeted Financial Performance (revenue and expenditure)***Table 1.2*

Description	Current Year 2021/22		2022/23 Medium Term Revenue & Expenditure Framework		
	Original Budget	Adjusted Budget	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
<b>R thousand</b>					
<b>Revenue By Source</b>					
Property rates	9 680	9 680	8 888	9 332	9 799
Service charges - electricity revenue	30 780	30 780	32 627	34 258	35 971
Service charges - water revenue	42 492	42 492	45 041	47 293	49 658
Service charges - sanitation revenue	9 332	9 332	9 902	10 398	10 917
Service charges - refuse revenue	5 184	5 184	5 495	5 770	6 059
Rental of facilities and equipment	570	570	560	588	617
Interest earned - external investments	450	250	250	263	276
Interest earned - outstanding debtors	6 500	150	9 584	10 064	10 567
Dividends received	10	10	12	13	13
Fines, penalties and forfeits	35 000	12 500	13 250	13 913	14 608
Transfers and subsidies	80 762	80 762	92 025	97 084	103 739
Other revenue	12 785	12 885	12 425	13 046	13 699
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>233 544</b>	<b>204 594</b>	<b>230 060</b>	<b>242 020</b>	<b>255 922</b>

**National, Provincial and District priorities**

The Municipality's budget must always be seen within the context of the policies and financial priorities of National and Provincial government. All spheres of Government are partners in meeting the service delivery challenges we face in Mohokare and the municipality cannot meet these challenges alone. South Africa has achieved considerable success in reaching the current level of macro-economic stability, but our own local economy is still plagued with high levels of unemployment and poverty.

The following table sets out the allocations to Mohokare Local Municipality as per the National Division of Revenue Act for the MTREF period:

**Extract from table SA18 Transfers and grant receipts:***Table 1.3*

Description	Current Year 2021/22		2022/23 Medium Term Revenue & Expenditure Framework		
	Original Budget	Adjusted Budget	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
<b>R thousand</b>					
<b><u>Operating Transfers and Grants</u></b>					
National Government:					
Local Government Equitable Share	76 781	76 781	86 952	93 048	99 665
Finance Management	2 850	2 850	3 000	3 000	3 000
EPWP Incentive	1 131	1 131	1 073	–	–
<b>Total Operating Transfers and Grants</b>	<b>80 762</b>	<b>80 762</b>	<b>91 025</b>	<b>96 048</b>	<b>102 665</b>
<b><u>Capital Transfers and Grants</u></b>					
<b>National Government:</b>	<b>69 788</b>	<b>69 788</b>	<b>46 486</b>	<b>43 610</b>	<b>45 404</b>
Municipal Infrastructure Grant	18 788	18 788	19 991	20 710	21 474
Regional Bulk Infrastructure	20 000	20 000	4 407	–	–
Water Services Infrastructure Grant	31 000	31 000	22 088	22 900	23 930
<b>Provincial Government:</b>	<b>8 562</b>	<b>8 562</b>	<b>–</b>	<b>5 500</b>	<b>5 747</b>
Integrated National Electrification Programme	8 562	8 562	–	5 500	5 747
<b>Other grant providers:</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
CoGTA Provincial Government	–	–	–	–	–
<b>Total Capital Transfers and Grants</b>	<b>78 350</b>	<b>78 350</b>	<b>46 486</b>	<b>49 110</b>	<b>51 151</b>
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	<b>159 112</b>	<b>159 112</b>	<b>137 511</b>	<b>145 158</b>	<b>153 816</b>

**Conclusion**

The 2022/23 budget for Mohokare Local Municipality is the first budget to be prepared by the new Council.

All efforts have been made, including a successful consultative period, to ensure that this budget mitigates as far as possible the rate and tariff burden on our domestic and business customers and also allows for the necessary funds to be available to attain a funded budget for the 2022/23 period.

## 1.4 Annual Budget Tables

Find below a brief discussion of the annual tables as per the requirements of Municipal Budget and Reporting Regulations:

a) Table A1: Budgeted Summary

*The surplus reported is brought on by the large amount of conditional capital grants allocated to the Municipality for the financial year. As the relating expenditure which are incurred using said recognised grants are capitalised as work-in-progress and the relating revenue is recognised in the statement of Financial Performance, the user of the financial information should not be under the impression that the amount is available to apply to other areas as the revenue recognised are to be used to pay the corresponding contractor/engineer in respect of the specific capital project.*

b) Table A2: Budget Financial Performance (revenue & expenditure by functional classification)

*As the main purpose of the Municipality is to deliver services to the consumers, the major portion of revenue is generated from trading services. Expenditure is budgeted for to focus on service delivery and limit non-priority spending to the absolute minimum. As reported above, the budgeted surplus correlates with the capital grant allocation of the Municipality for the financial year.*

c) Table A3: Budget Financial Performance (revenue & expenditure by municipal vote)

*The main contributor to municipal revenue is the Technical Services Department (also where the bulk of capital grant funding is being applied in order to maintain, renew, replace and construct service delivery related municipal assets). Finance also makes a significant contribution with items such as Property rates and taxes, VAT receivable as well as interest income that falls within the budget of the department. Included in the revenue budget of the Community Services Department are under more the revenue budgeted for to be received from Traffic Fines as well as the portion of capital grant funding to be applied to community related asset renewals, replacements and constructions.*

*Expenditure budgeted for correlates to the revenue budget with the main expenditures falling within the finance department where several of the operational functions of the municipality are housed.*

*Technical services again show a large budget as the bulk of service delivery are performed by the divisions said department.*

d) Table A4: Budget Financial Performance (revenue & expenditure)

*Refer to the discussions above.*

e) Table A5: Budgeted Capital Expenditure by vote, functional classification and funding

*90% of the total capital budget are being utilised in the Technical Services Department. The main area where conditional capital grants will be applied in the 2022/23 financial year is the water division, focussing mainly on bulk supply. The full breakdown of how the conditional grant funding are to be applied are set out on page 6 and 7 of this document.*

f) Table A6: Budget Financial Position

*Liquidity remains a concern as the low collection rate on trade receivables remains an issue. In order to ensure that the Municipality are able to meet its financial obligations as it falls due along with the repayment of old outstanding debt (trade and third party related), a close watch should be kept on the spending of the Municipality.*

*The increase in non-current assets are brought along by the budgeted Work in Progress to be completed during the financial year.*

g) Table A7: Budget Cash Flow

*The municipal cash flow is under severe pressure due to the amount of outstanding consumer debtors to be collected as well as the significant amount pertaining to outstanding creditors. Close monitoring of expenditure incurred during the 2022/23 financial year should be done to ensure that budgeted amounts are not overspent.*

## **PART 2 – SUPPORTING DOCUMENTATION**

### **2.1 Overview of annual budget process**

Section 53 of the MFMA requires the Mayor of the municipality to provide general political guidance in the budget process and the setting of priorities that must guide the preparation of the budget. In addition, Chapter 2 of the Municipal Budget and Reporting Regulations states that the Mayor of the municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in section 53 of the Act.

In terms of section 21 of the MFMA the Mayor is required to table in Council ten months before the start of the new financial year (i.e. in August 2021 a time schedule that sets out the process to revise the IDP and prepare the annual budget.

The Mayor tabled the required IDP process plan and budget time schedule in line with the applicable legislation.

The community and other stakeholders were consulted during the review of Integrated Development Plan which informed this annual budget. Further consultation took place during April and May 2022. Plans are in place for Council to consider approval of the IDP and annual budget at least 30 days before the start of a new financial year, as required by the Municipal Finance Management Act.

### **2.2 Overview of alignment of annual budget with Integrated Development Plan**

The municipality has improved in terms of aligning its integrated development plan; annual budget and service delivery & budget implementation plan. The integration has improved due to the mSCOA that was implemented on 1 July 2017.

### **2.3 Measurable performance objectives and indicators**

Performance Management is a system intended to manage and monitor service delivery progress against the predetermined strategic objectives and priorities in accordance with legislative requirements and good business practices as informed by the National Framework for Managing Program Performance Information. The measurable performance objectives will be included in the service delivery and budget implementation plan when it is submitted to the Council for approval.

### **2.4 Overview of budget related policies**

The budget related policies, as attached, formed the basis of the proposed budget. The salient points of the proposed budget that are that the budget must be cash-funded, tariff adjustments must be fair, employee related costs must be all-inclusive and the conditions of all provisions must be met with cash where required.

## 2.5 Overview of budget assumptions

Budgets are prepared in an environment of uncertainty and assumptions need to be made about internal and external factors that could impact on the budget during the course of the financial year. In compiling the 2022-23 Annual Budget, the following key issues and assumptions were taken into consideration and modelled into the budget planning process:

- (a) Economic climate and poverty levels within the municipality will remain the same / constant for major part of the financial year given the limited economic activities with the vicinity;
- (b) Cash flow projections will be strictly maintained to ensure the municipality's ability to meet its financial obligations;
- (c) The budget is prepared in the assumption that no allocations as per 2022 Annual Division of Revenue Act will be withheld / offset / paid back to the National Revenue Fund.
- (d) Operational costs will be maintained at current levels or reduced as cost containment measures and where there is material decrease in revenue collection rate, expenditure will have to be reduced at the same proportion;
- (e) The impact of the national disaster declared by the President in relation to COVID 19. This impact has been taken into account for as far as it falls within the mandate of the Municipality as set out in the guidelines of the attached MFMA circular warning that the Municipality should not place itself under further financial strain by budgeting for items that are not within the mandate of the Municipality as per the constitution.

## 2.6 Overview of budget funding

### Past performance

During the past three years, Mohokare Local Municipality has maintained their audit opinion to be a qualified audit opinion for 2018/19, 2019/20 and 2020/21 financial years.

Mohokare Local Municipality has experienced severe cash flow problems during the past years due to the withholding of a total of R18,8 million from equitable share by National Treasury as a result the roll-over of a conditional grant from 2020/21 which were disallowed. This impacted the cash flow of Mohokare Local Municipality negatively.



This in turn requires Mohokare Local Municipality to cut all non-priority spending to the absolute minimum during the 2022/23 financial period as well as the two MTREF outer-years to be able to repay long outstanding creditors.

### **Budget summary**

Due to the impact of the above mentioned factors Mohokare Local Municipality's budget for the 2022/23 financial year has to be monitored closely to ensure that over expenditure does not occur.

Council is requested to assist the municipality by setting the example of limiting unnecessary spending.

Economically Mohokare Local Municipality remains weak. Fundamentally we are an agriculture and tourist region near the Lesotho border. Funds has been availed for the LED Unit to maximize the potential of the municipality.

### **Cash flow**

For the past years, Mohokare was handicapped with a poor cash-flow. This has resulted in poor maintenance of especially the infrastructure. The pot-holes in various towns are a matter of concern.

The cash flow of Mohokare Local Municipality should be monitored closely in the 2022/23 financial year to ensure that the municipality is able to meet its obligations and is able to pay outstanding creditors (from the previous financial year as well as for the current financial year) as they fall due.

### **Capital Budget**

The capital budget for the 2022/23 financial year totals to R46,476 million of which R45,486 million is funded from National and Provincial grants and R990 thousand from internally generated funds.

### **Operating Expenditure**

#### *Employee related costs*

The budgeted salary increase of 4,8% is in line with the 2021 to 2024 salary and wage collective agreement which stipulates that all employees covered by the agreement shall receive, with effect from 1 July 2022, an increase based on the projected average CPI percentage for 2022.

In relation to budgeted operating income from own generated funds (refer to table 1.2) which amounts to R105 million (excluding electricity), the relation of salary expense to operating income amounts to 83,3%. This indicates that income from own generated funds should be monitored closely to ensure that Mohokare Local Municipality is not reliant on equitable share to fund the salary bill.

The following items are under more included in the line item “other expenditure”:

- Insurance
- Uniforms and protective clothing
- Subsistence and travelling
- Legal costs
- License and internet fees
- Printing and stationery
- Telephone costs
- Advertising costs
- Water chemicals
- Training expenses
- Electricity expenses
- Fuel and Oil expenses

### *Free Basic Services*

The budget for the 2022/23 financial year contains a provision of R9,38 million for free basic services. These services are off-set from the equitable share.

The calculation of the amount provided for free basic services was determined by taking the following into account:

- The proposed tariffs regarding sewerage, refuse and water;
- The current year tariff for electricity (as confirmed with Eskom’s Free Basic Electricity Department) increased by the NERSA proposed tariff increase;
- The amount of 6kl of free water per indigent household per month;
- The amount of 50kWh of free electricity per indigent household per month;
- The budgeted amount of 1,600 indigent households for the 2022/23 financial year

### **Operating Revenue**

Local government is in essence funded from three sources: assessment rates, revenues from trading services (the majority is water in the case of Mohokare Local Municipality) and transfers from National Government.

The percentage of revenue from the various sources are as follows:

Source of income	Amount	Percentage
Self-generated income (incl. electricity)	138 035	50.10%
Operating grants	92 025	33.40%
Capital grants	45 486	16.51%
<b>TOTAL</b>	<b>275 546</b>	<b>100.00%</b>

The municipality is still greatly reliant on grants as set out above.

### **Tariff implications of the annual budget**

Council has taken into consideration the guidelines of the Municipal Budget Circular for the 2022/23 MTREF when preparing the budget. National Treasury continues to encourage municipalities to keep increases in rates, tariffs and other charges at levels that reflect an appropriate balance between the interest of poor households, other customers and ensuring the financial sustainability of the municipality. For this reason, a proposed increase in line with inflation (3 - 6%) are recommended.

The following calculations was performed to support the proposed tariff increases as per the attached draft tariff list.

#### *Property Rates*

The calculation for property rates was done with the following taken into account:

- A new valuation roll was implemented on 01 July 2019 to 30 June 2024.
- We performed a zero based calculation in terms of the budgeted revenue to be received in respect of property rates
- We used the new valuation roll together with the proposed tariffs for each of the stakeholder groups and determined the amount of revenue to be budgeted for the 2022/23 as well as the MTREF outer-years.
- Property rate rebates (per the historic trend as identified by inspecting previous financial years) was adjusted to be in line with the property rates as budgeted.

#### *Water, sanitation and refuse removal rates*

The increase in the tariffs of water, sanitation and refuse removal are explained below:

The following approach was used in all calculations.

- The figures per the audited 2020/21 draft AFS has been used as a base for the cost per unit calculations
- We determined the total cost allocated to each of the three units (water, refuse and sanitation)
- We obtained the number of households in Mohokare Local Municipality

#### *Other operating revenue considerations*

- Electricity charges has been increased in accordance with the NERSA guidelines
- Interest on arrears has been included in the 2022/23 budget as well as for the MTREF outer years.
- All figures relating to the outer years was reviewed to ensure that it is in line with the 2022/23 budgeted projections.

## **2.7 Expenditure on allocations and grant programs**

It is the intention of the municipality to spend all of its grant allocations within the current year according to the conditions of such allocations / grants. Performance review will be done during the mid-year budget assessment and where under spending is foreseeable; the necessary procedure will be followed to ensure that spending is done 100%.

### **DORA GRANTS ALLOCATIONS FOR MOHOKARE MUNICIPALITY FOR 2022/23 MTREF**

Description	Allocated amount
<b>R thousand</b>	Budget Year 2022/23
<b><u>Operating Transfers and Grants</u></b>	
National Government	
Local Government Equitable Share	86 952
Finance Management	3 000
EPWP Incentive	1 073
<b>Total Operating Transfers and Grants</b>	<b>91 025</b>
<b><u>Capital Transfers and Grants</u></b>	
<b>National Government:</b>	
Municipal Infrastructure Grant	19 991
Regional Bulk Infrastructure	4 407
Water Services Infrastructure Grant	22 088
Integrated National Electrification Programme	-
<b>Total Capital Transfers and Grants</b>	<b>46 486</b>
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	<b>137 511</b>

All the grants allocated are conditional i.e. have to meet an obligation except Equitable Share grant which is unconditional.

## 2.8 Allocations and grants made by the municipality

The 2022/23 MTREF doesn't have any allocation and grants made by the municipality.

## 2.9 Councillor and board member allowances and employee benefits

The Municipal System Act, section 66(1) requires the Municipal Manager to approve a staff establishment for the municipality within a policy framework determined by the municipal council and subject to any applicable legislation. The act further requires the Municipal Manager to provide a job description for each post on the staff establishment and to attach to those posts the remuneration and other conditions of service as may be determined in accordance with any applicable labour legislation.

(a) Employee costs will increase from **R 85,369 million** (2021-22 adjustment budget) to **R 87,809 million** that are in line with the prescriptions of the Collective Agreement that are in place.

(b) The Council Remuneration of **R 5,676 million** for 21/22 was budgeted taking into consideration **the regulations of the Public Office Bearers Act and prescriptions as per the MFMA Circular guidance.**

## 2.10 Monthly targets for revenue, expenditure and cash flow

The municipality has not over the years been in a position to bill all its budgeted revenue.

This meant that the municipality had to prioritise its spending as the spending is informed by availability of cash. Therefore, the spending on operational expenditure has been marginally less than anticipated due to cash flow constraints. The municipality still has to take into consideration the payments agreements it has entered into with its outstanding creditors especially for third parties (SALA Pension Fund, Municipal Workers Provident Fund (MWPF), The Auditor General of South Africa, The South African Local Government Association (SALGA) and several other smaller outstanding creditors.

## 2.11 Annual budgets and service delivery and budget implementation plans – internal departments

The departmental service delivery implementation plans are at a draft stage and will be completed after adoption of the annual budget in order to form the high level of the municipal service delivery and budget implementation plan to be approved by the mayor, 28 days after the annual budget has been approved.

## 2.12 Contracts having future budgetary implications

The municipality does not intend to enter into contracts that have future budgetary implications. In terms of the municipality's Supply Chain Management Policy, no contracts are awarded beyond the medium-term revenue and expenditure framework (three years). In ensuring adherence to this contractual time frame limitation, all reports submitted to either the Bid Evaluation or Adjudication committees must obtain formal financial comments from the Budget and Treasury Office.

## 2.13 Capital expenditure details

The total capital expenditure budget of the municipality is **R 46 476 450**.

Water Services Infrastructure Grant is allocated at **R 22 088 000** and the Regional Bulk Infrastructure Grant is allocated at **R 4 407 000**. Municipality is also allocated **R1 073 000** in relation to Expanded Public Works Programme.

The Municipal Infrastructure Grant amounts to **R 19 991 000** and 5% of this grant will be funding the Project Management Unit related costs. Below are planned projects for the coming financial year:

Project Management Unit operational budget (5% of allocation): **R 999 550**

<b>Description of project</b>	<b>Funding</b>	<b>Capital budget</b>
Roleleathunya: Construction of the sports ground (MIS:234965)	<i>MIG</i>	919,406.97
Rouxville/Roleteathunya: Upgrading of the Waste Water Sewerage Treatment works (MIS:253354)	<i>MIG</i>	2,290,174.21
Smithfield/ Moffulatshepe: Phase 1_ Construction of 1km access road with related storm water in Green fields	<i>MIG</i>	889,115.30
Zastron/Matlakeng: The construction of a sewer network in Refengkhotsa	<i>MIG</i>	11,194,354.68
Zastron/Matlakeng: Specialized vehicle for waste management	<i>MIG</i>	3,698,398.85

Upgrading of the Rouxville/Roleleathunya water treatment works (WTW) (civil works) to a capacity of 3.2ml/day, construction of new 4..8 km long main rise from the WTW to the 3 existing reservoirs and upgrading o infrastructure for 5 existing boreholes.	<i>RBIG</i>	4,407,000.00
The Construction of an abstraction works on the Orange River and equipping of x2 raw water pump stations in Rouxville	<i>WSIG</i>	3,423,452.00
Installation of pre-paid water meters in Zastron	<i>WSIG</i>	9,423,234.00
Smithfield/Mofulatshepe: The upgrading of the outfall sewer	<i>WSIG</i>	9,241,314.00

## 2.14 Legislation compliance

The Municipality have experienced difficulty in reporting to National Treasury within the legislated timeframes. These difficulties were mainly brought on by the National Lockdown during 2020 and 2021 due to COVID, which caused a backlog on the municipality's financial system. All challenges were reported to both National and Provincial Treasury.

## 2.15 Other supporting documents

The documents mentioned below are attached as annexures to the annual budget:

### Budget related Policies

The detailed policies themselves are included in this section of the budget documentation.

The following policies are included in the folder "Budget Policies"

Budget-related policies:

1. Indigent Policy
2. Rates Policy
3. Credit Control Policy
4. Tariff Policy
5. Water estimates Policy
6. Unallocated deposits Policy
7. Debt write-off Policy

Other Finance Policies:

8. Banking and Investment Policy
9. Budget Policy
10. Virement Policy
11. Unauthorized, Irregular, Fruitless and Wasteful Expenditure Policy
12. Travel and Subsistence Policy
13. Cost containment Policy
14. SIPDM Policy
15. Fleet Management Policy

GRAP Related Policies:

16. Accounting Policy
17. Asset Management Policy
18. Inventory Management Policy

### **Rates and Tariffs Schedule**

The 2022/23 tariff list is included.

### **Other supporting documents**

MFMA Budget Circulars:

- MFMA Budget Circular No 112
- MFMA Budget Circular No 115
- MFMA Budget Circular No 116

Division of Revenue Act Bill 2022

### **2.16 Municipal Manager's Quality Certificate**

The Municipal Manager's quality certificate as required by the Municipal Budget and Reporting Regulations is attached.