



MINUTES OF THE OVERSIGHT COMMITTEE MEETING UNDER THE FOLLOWING ARRANGEMENTS:

Date : Wednesday, 16th March 2016

Time : 10:00

Venue : Mayor's Boardroom, Zastron

Present

Messrs

I Riddle	Chairperson
E. Backward	Member (Councilor)
V. Vapi	Audit Committee member
L. Thene	Member (Ward Committee)
P.M Dyonase	Chief Financial Officer
M.N Tsoamotse	Director Technical Services
T.A Lekwala	Community Services Manager

Messes

I. Mehlokhulu	Member (Councilor)
V. Touane	Member (Ward Committee)
L.V Nqoko-Rametse	Director Corporate Services
L.C Thuhlo	Sciber

1. OPENING AND WELCOME

The meeting was officially opened by the Chair person followed by his welcome to all members present in the meeting. He also took the liberty of introducing the new member of the Committee – Me V Touane.

Pastor Thene opened with a prayer.

2. SIGNING OF THE ATTENDANCE REGISTER AND APPLICATIONS FOR LEAVE OF ABSENCE

The attendance register was circulated and signed by all members present in the meeting.

Apologies received

Manager

Mr B Majenge

Me Ravele

3. THE COMMITTEE DISCUSSED THE FOLLOWING ASPECTS OF THE REPORT

Audit Committee Report

Audit Committee Report was not included the 2014/2015 Annual Report as the then previously, Shared Audit Committee of the District was not functional and effective during that financial year.

The municipality then took a decision of establishing and appointing its own new Audit Committee, which was appointed in August 2015.

Resolution

The committee took note of the matter.

Basic Services and Infrastructure

The Technical Director took the Committee through the implemented projects under MIG and RBIG and explained the expenditure of the projects and progress in the 2014/15 financial year.

The Committee's concern was on the large quantity of water losses to which the Director explained that it due to old infrastructure, leakages and broken water meters. He further explained that the Municipality has embarked on a plan to reduce water losses through replacement and maintenance of old pipes, inserting and replacing water meters with the ones with restrictors (6kl limit) in all 3 Towns. Through the Mayor's programme called war on leaks and another programme they do with the Department of Water Affairs and Sanitation called Water Conservation and Water Demand Management.

Sanitation

Include percentages in the table for 2014/15 financial year.

Page 110 roads and transport table the sentence in the first column does not make sense and should be changed.

Resolution

The PMS Unit is to make the necessary changes.

Free Basic Services

Figures in the 2014/2015 financial year is incorrect, the budget and variance.

Resolution

The Finance Department is to provide the correct figures and PMS Unit to make the necessary changes.

Municipal Manager's Office

Local Economic Development

The committee wanted to know the progress of the funded projects is (Pg. 129):

Textile factory in Zastron operating in Matlakeng hall is the only one functioning. However, the major challenge is that there are only five (5) machines and the factory is running short of manufacturing equipment in order to meet the high demand of school orders.

The other projects are proposed projects which rose during the review of the LED Strategy for the upcoming financial years.

In Rouxville, the municipality has a milk processing cooperative which was given cows by the Department of Agriculture but it has not yet started operating.

Recycling project in Zastron is also operating.

Sand Stone Mining in Zastron is also operating, the Department of Rural Development and Land Reform has committed itself by providing a mentor, and they have also requested quotations for machinery needed which have not yet been bought.

Charcoal Cooperative members are currently being assisted with resuscitation by SEDA.

Aquaculture project is not functioning due to the site being vandalised by community members and the Department of Agriculture is currently assisting financially with funding the project to replace and renovate vandalised machinery.

The Bakkery in Smithfield was closed down due to differences between the beneficiaries which resulted to so when others pulled-out. The other challenge is the people who claim that they own the building. The Trust members have also lost their papers and they claim they cannot remember who bought the building.

Resolution

The LED Unit together with the Department to assist members of Sand Stone Mining with obtaining the licence.

The LED Manager and Technical Director to sit and further explore possibilities of generating income from Waste Water Treatment Plant by product (water and sludge).

Community Services

The Landfill Site in Smithfield

There was a concern that the landfill site house in Smithfield has been vandalised after being built.

The Community Services Manager informed the committee members that the landfill guard house is going to be fenced and renovated.

Sports and Recreation

The PMS unit is to verify Component H.

Corporate Services

It was identified that there are still a lot of vacancies in the municipality the challenge with filling the vacancies is due to financial constraints. Advertising of positions follows the regulated recruitment processes.

Finance Department

The Internal Audit Action Plan was discussed thoroughly to ensure that the dates for completion of the actions/controls are being adhered to and realistic.

4. KEY ACHIEVEMENT FROM THE ANNUAL REPORT

Mr. Vapi applauded the management of the municipality with the Audit opinion and requested that they should keep maintain the opinion and aim for Clean Audit not regress.

5. RECOMENDATIONS

- AFS attached should be a signed document when submitted to Council.
- The Chairperson requested that the unit should verify with Internal Auditor with regard to the heading in the Action Plan - Qualification Matters.
- The Committee requested that in the next financial year meeting, Circular 32 should form part of the documents sent out to members.

- The Oversight Report should be sent out to all members before being submitted to Council

5. Conclusion

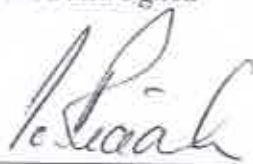
The minutes and report will be sent out to members by the 22nd March 2016 for further additions if any before being signed off and submitted to Council.

6. CLOSURE/ADJOURNMENT

The Chairperson thanked all attendees.

The meeting was officially closed and adjourned.

Approved and signed



I RIDDLE

CHAIRPERSON